



# MINUTES OF THE BOARD MEETING OF THE BOARD OF EDUCATION

September 17, 2024

**Closed Session 6:00 PM / Board Meeting 7:00 PM**

*Education Center · 685 E. Jack London Blvd. · Livermore, CA · 94551*

---

**Board Members Present:** Acting President Kristie Wang, Acting Clerk Craig Bueno, and Trustees Steven Drouin and Yanira Guzmán were present. President Emily Prusso was absent.

**Administrative Staff Present:** Kelly Manke, Assistant Superintendent of Administrative Services; Kayla Wasley, Assistant Superintendent of Business Services, Michelle Dawson, Coordinator of Community Engagement; Geoff Warner, Chief Technology Officer; Amy Robbins, Executive Director of Human Resources; and, Dr. Torie F. Gibson, Superintendent.

**Student Board Member Representative Present:** Addie Hart representing Livermore High School and Gabriel Benitez representing Granada High School.

## **1.0 6:00 P.M. - CALL TO ORDER**

The meeting was called to order by Acting President Kristie Wang.

## **2.0 6:00 P.M. ADJOURN TO CLOSED SESSION**

The meeting was adjourned to Closed Session by Acting President Kristie Wang.

The Board adjourned to Closed Session to discuss items 2.1 through 2.4. Staff in attendance included: Torie F. Gibson, Superintendent; Kelly Manke, Assistant Superintendent; and Kayla Wasley, Assistant Superintendent.

2.1 Public Employee Discipline/Dismissal/Release/Leave/Employment Pursuant to Government Code Section 54957

2.2 Conference with Labor Negotiator Pursuant to Government Code Section 54957.6 Employee Organizations: California School Employees Association (CSEA) - Kelly Manke; Livermore Education Association (LEA) – Kelly Manke; Service Employees International Union (SEIU) – Kelly Manke

2.3 Anticipated Litigation, Conference with Legal Counsel – Significant exposure to litigation pursuant to Paragraph (3) of subdivision (d) of Section 54956.9: One Case

2.4 Existing Litigation, Conference with Legal Counsel - Pursuant to Paragraph (1) of subdivision (d) of Section 54956.9 (Gov Code 54954.5(c)): One Case

## **3.0 7:04 P.M. RECONVENE IN OPEN SESSION**

3.1 The meeting was reconvened to Open Session by Acting President Kristie Wang, and Trustees Craig Bueno, Steven Drouin and Yanira Guzmán in attendance. President Emily Prusso was absent.

3.2 The Pledge of Allegiance was led by Student Board Members, Addie Hart representing Livermore High School and Gabriel Benitez representing Granada High School.

3.3 Actions approved in Closed Session - None

3.4 Meeting Procedures - Acting President Kristie Wang reviewed all meeting procedures, including instructions for 8.0 Communication from the Public.

#### **4.0 CHANGES TO THE AGENDA**

##### 4.1 The Superintendent will announce any changes to the agenda

Superintendent Gibson noted that there was one change to the Board Minutes for September 3, 2024. The word 'media' was left off of a sentence on page 10.

#### **5.0 RECOGNITIONS**

##### 5.1 Recognition of the Real Estate Alliance of Livermore (REAL)

Ms. Michelle Dawson, Coordinator of Community Engagement, presented the recognition of the Real Estate Alliance of Livermore. REAL is a professional organization of realtors, mortgage brokers, loan officers, home inspectors, title company employees, and other professionals who support the real estate industry in Livermore and neighboring cities.

REAL was recognized for their longtime community partnership with the District. They fundraise and hold events, and recently contributed to the District's music program, Chromebooks, mental health training during the Pandemic, positive behavior assemblies, and more.

#### **6.0 STUDENT BOARD MEMBERS REPORT**

##### 6.1 Student Board Member Representatives will report on their school activities

Gabriel Benitez from Granada High School (GHS) reported that he is very glad he can bring some positive updates from Granada High School.

Their sports teams are doing great, with their boy's water polo team finishing first and the girl's taking third at the Rocklin tournament. In wrestling, their girls' team had the highest GPA in the State, boasting a 3.92, making them CIF academic champions. The new Granada Matadors app is live on Android and IOS, which includes team schedules, rosters, purchase tickets and buy merchandise. On the tenth, their flag football team took on Livermore in what was a great game, with Granada coming

out on top. Despite the two-week heat wave recently, teams were adjusting their practice schedule to keep team members safe.

Homecoming skits are already underway, plus the highly-anticipated Homecoming dance and Friday's football game against Berkeley High, where there will be an annual alumni barbeque as well. Campus safety drills were incident-free, with their campus ready should eventualities arise.

Gabriel closed by stating that, "It's a great time to be a Matador! Stay Classy!"

Addie Hart from Livermore High School (LHS) began by thanking the Community for coming out and participating in our Community Service Day. They are in the process of renovating a Special Education garden behind rooms S1 and S2, and will dedicate it to the late Coach Baswell, who was a long term paraeducator.

They just had their 9/11 tribute football game against Gregori High School on September 13th. All sports teams wore customized red, white, and blue sports jerseys.

Several of their athletes participated in the EBAL sportsmanship summit held at Dougherty Valley where the focus was mental health.

Senior Picnic was on Monday at Great Wolf Lodge.

Livermore High School won Gold for Positive Behavioral Intervention and Supports (PBIS). They have been reviewing their behavior matrix, their Cowboy HEROES, and held an assembly for each grade level to go over Code of Conduct and school wide expectations. As a senior, she shared that she found the assembly extremely informative. They will have their first Principal's Advisory Meeting on September 19<sup>th</sup>, where they will update their Expected Behavior Matrix.

This month is Suicide Prevention Month. Their Wellness Center will be holding a tabling event to provide resources for Suicide Prevention Month.

She closed by sharing that they are still looking for donations to renovate their library into a more collaborative and welcoming study space for students. If you are interested in contributing to a great project at LHS, here is your opportunity.

## **7.0 EMPLOYEE ASSOCIATION REPORTS**

### 7.1 Employee Associations will report on activities

Ms. Aimee Thompson, President of the Livermore Education Association (LEA), representing teachers, nurses, counselors, psychologists, speech pathologists and teachers on special assignment commented.

Ms. Thompson began by sharing that it has been a busy few weeks. Elementary teachers are conducting goal setting conferences while middle schools are doing a deep dive into student data. It is Homecoming week at Granada.

They had their first negotiation session last week. With the changes in people on the teams they spent the first session establishing norms and reviewing what has been discussed so far. They look forward to collaborative conversations continuing on September 30th.

She thanked Matt Hart for attending their representative council as a guest last week to explain the referral process for the Coordination of Services Team (COST). She also thanked Dr. Gibson for attending their representative council in August to meet reps and answer questions.

Ms. Thompson also shared that LEA and the District are working together in establishing a committee to evaluate the new high school block schedule.

She noted that she was interested in the presentation of the unaudited actuals. She commented saying that at a quick glance the information shows an ending fund balance that is \$11 million, which was more than what was projected - when coupled with \$6 million in planned cuts. She commented saying that we should be looking good, though she is not sure if the cuts were implemented. She added that according to the Enrollment and Staffing Report, that 21 LEA positions were cut, which she said was approximately \$2.8 million savings when including benefits.

She closed by sharing that she appreciates that the board agendas containing both the presentation and the background data, and that this is a good step toward transparency.

## **8.0 COMMUNICATION FROM THE PUBLIC**

### A) Audience Communication

None

### B) Correspondence

Acting Board Clerk Craig Bueno announced that there were no Board Correspondences.

## **9.0 INFORMATION / DISCUSSION ITEMS**

### 9.1 Public Hearing: Notification of Compliance With Education Code Section 60119(c) for the 2024/2025 Fiscal Year (Mr. Matthew Hart)

Mr. Matthew Hart, Director of Assessment and Accountability, presented the Public Hearing: Notification of Compliance with Education Code Section 60119(c) for the 2024/2025 Fiscal Year, for information only.

The Public Hearing was opened by the Board.  
There were no Public Comments.

The Public Hearing was closed by the Board.

## 10.0 DISCUSSION / ACTION ITEMS

### 10.1 Approval of the 2023-2024 Unaudited Actual Financial Reports (Ms. Kayla Wasley)

Ms. Kayla Wasley, Assistant Superintendent of Business Services, presented the Approval of the 2023-2024 Unaudited Actual Financial Reports, for Board approval.

Public Comments: None

#### **ORIGINAL - Motion**

Member **Steven Drouin** Moved, and Member **Craig Bueno** Seconded to approve the **ORIGINAL** motion to 'Approve the 2023-2024 Unaudited Actual Financial Reports.' Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0 The motion **Carried** 4 - 0.

Emily Prusso	Absent
Kristie Wang	Yes
Craig Bueno	Yes
Steven Drouin	Yes
Yanira Guzmán	Yes

### 10.2 Approval of Provisional Internship Permits (PIP) (Ms. Amy Robbins)

Ms. Amy Robbins, Executive Director of Human Resources, presented the Approval of Provisional Internship Permits (PIP), for Board approval.

Public Comments: None

#### **ORIGINAL - Motion**

Member **Craig Bueno** Moved, and Member **Steven Drouin** Seconded to approve the **ORIGINAL** motion to 'Approve the Provisional Internship Permits (PIP).' Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0 The motion **Carried** 4 - 0.

Emily Prusso	Absent
Kristie Wang	Yes
Craig Bueno	Yes
Steven Drouin	Yes
Yanira Guzmán	Yes

### 10.3 Approval of Proposed Human Resources Department Organizational Changes to include an Additional 2.0 FTE (Ms. Kelly Manke)

Ms. Kelly Manke, Assistant Superintendent of Administrative Services, presented the Approval of Proposed Human Resources Department Organizational Changes to include an Additional 2.0 FTE, for Board approval.

Public Comments: None

**ORIGINAL - Motion**

Member **Yanira Guzmán** Moved, and Member **Steven Drouin** Seconded to approve the **ORIGINAL** motion to ‘Approval of Proposed Human Resources Department Organizational Changes to include an Additional 2.0 FTE.’ Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0 The motion **Carried 4 - 0.**

Emily Prusso	Absent
Kristie Wang	Yes
Craig Bueno	Yes
Steven Drouin	Yes
Yanira Guzmán	Yes

**11.0 CONSENT ITEMS - MOTIONS**

- 11.1 Approval of Revised Classified Managers/Confidentials Salary Schedule
- 11.2 Approval of Addendum to the Assistant Superintendent of Educational Services' Employment Agreement
- 11.3 Approval of Employment of Personnel
- 11.4 Confirmation of Resignations/Retirements
- 11.5 Approval of Leaves of Absence
- 11.6 Approval of Employment of Extracurricular Coaches, 2024/2025
- 11.7 Approval of Consultants
- 11.8 Approval of Non-Public Agency Contracts
- 11.9 Approval of the Service Agreement with the Livermore Area Recreation and Park District (LARPD) for the 2024/2025 After School Education and Safety (ASES) Program
- 11.10 Ratification of Memorandum of Understandings (MOUs) with Tri Valley Regional Occupational Program (TVROP) and Livermore Valley Joint Unified School District (LVJUSD)
- 11.11 Approval of the Purchase Order Summary Report for August
- 11.12 Approval of Gifts to District
- ~~\*11.13 Approval of the September 3, 2024 Regular Board Meeting Minutes~~

\*The September 3, 2024 Regular Board Meeting Minutes were removed for separate discussion/action.

Public Comments: None

**AMENDED - Motion**

Member Craig Bueno Moved, and Member **Yanira Guzmán** Seconded to approve the **AMENDED** motion to ‘Approve Consent Items - Motions No. 11.1 through 11.12. Item No. 11.13 was removed for separate discussion/action.’ Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0 The motion **Carried** 4 - 0.

Emily Prusso	Absent
Kristie Wang	Yes
Craig Bueno	Yes
Steven Drouin	Yes
Yanira Guzmán	Yes

## **12.0 CONSENT ITEMS - RESOLUTIONS**

12.1 Resolution No. 007-24/25, Establishing Gann Appropriation Limitations for 2023-2024 and 2024-2025

12.2 Resolution No. 008-24/25, Support of Applications for Eligibility Determination and Funding, Authorization to Sign Applications and Associated Documents

12.3 Resolution No. 009-24/25, Notification of Compliance with Education Code Section 60119

Public Comments: None

### **ORIGINAL - Motion**

Member **Steven Drouin** Moved, and Member **Yanira Guzmán** Seconded to approve the **ORIGINAL** motion to ‘Approve Consent Items - Resolution Nos. 007, 008 and 009-24/25.’ Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0 The motion **Carried** 4 - 0.

Emily Prusso	Absent
Kristie Wang	Yes
Craig Bueno	Yes
Steven Drouin	Yes
Yanira Guzmán	Yes

## **13.0 CONSENT ITEMS REMOVED FOR SEPARATE DISCUSSION/VOTE**

13.1 Consent items removed for separate discussion will be placed here and voted on separately

11.13 Approval of the September 3, 2024 Regular Board Meeting Minutes

Public Comments: None

## AMENDED - Motion

Member **Steven Drouin** Moved, and Member **Yanira Guzmán** Seconded to approve the **AMENDED** motion to 'Approve the September 3, 2024 Regular Board Meeting Minutes with the addition of the word 'media' on page 10. Member Steven Drouin was absent during the September 3, 2024 Board Meeting, and therefore could not vote on the minutes.' Upon a roll call vote being taken, the vote was: Aye: 3 Nay: 0 The motion **Carried** 3 - 0.

Emily Prusso	Absent
Kristie Wang	Yes
Craig Bueno	Yes
Steven Drouin	Abstain
Yanira Guzmán	Yes

## 14.0 BOARD MEMBER REPORTS AND REQUESTS

### 14.1 Board Members reported on their activities and/or made requests to staff.

Trustee Yanira Guzmán passed.

President Emily Prusso was absent.

Trustee Drouin visited Lawrence Elementary with President Prusso and Superintendent Gibson, as well as others, in celebration of Dayana Albornoz, Alameda County Office of Education (ACOE) Teacher of the Year. He shared that this year's ACOE 35th Annual Teacher of the Year Awards Ceremony is on Thursday, October 3, 2024, at the Castro Valley Center for the Arts.

Trustee Drouin also attended the first LGBTQ+ roundtable where they discussed their goals for the year and divided into sub-committees to address specific tasks.

He also sat on the hiring panel for the new Assistant Superintendent of Educational Services, and was pleased by the diversity of perspectives represented on the hiring panel, including staff, teachers, and administration of varied levels.

Acting Clerk Craig Bueno shared that one of the reasons he got on the Board was to give back to Livermore public schools. He gets to see his Grandkids there. His son has his final fellowship to become a surgeon, and will give back to the Community.

Trustee Bueno wanted to let folks know that we are aware that coming November we will have an election and there is a lot being said at the National level. He has been in this Community for 40 years, and noted that it has had a high level of civility. He hopes that we maintain that, and get good candidates for this Board, and do good things for the students of Livermore.

Acting President Kristie Wang reported that her family enjoyed participating in Community Service Day at Granada High School. She shared that they picked up trash and pulled weeds.



She joined the second Policy Committee Meeting of the year. She thanked Tracie Christmas and all the Committee for their hard work.

She reminded the Community that Thursday at 6pm at the District Office is the School Board Candidate Forums. She asked that all come and watch or watch online, as it will be livestream.

## **15.0 SUPERINTENDENT'S REPORT**

### 15.1 The Superintendent reported on District activities

Superintendent Gibson began her report by sharing that she attended the Community Service Day. She was able to attend in the morning at the May Nissen Park for the unveiling of the Communication Boards. Students, children and adults who are non-verbal/autistic are able to communicate while they are playing in the park. She noted that it was a very exciting joint project between Rotary, Livermore Area Parks and Recreation Department (LARPD) and the School District, as well as the local Special Education Local Plan Area (SELPA).

She was also excited to share that the first Parent Club Information Council (PCIC) meeting happened last week, where a parent representative from every school site was in attendance. She added that most who participate are nominated as the PTA or PTO President. One of the requirements is that they be a parent of the school that they are representing. She shared that they will be doing more formal training and have discussions once a month.

Dr. Gibson shared that the leadership negotiation partners are starting to meet and are getting to know each other. She is excited to move forward with all the union groups. She knows that there are some topics that need to be held back because of the budget. She commented saying that they are having great conversations with the articles that they will work on during the Fall.

She recognized the schools who received Positive Behavioral Intervention and Supports (PBIS) recognitions. The Gold award sites are Altamont, Seco, Christensen, Smith, Jackson, Junction, Croce, Marilyn, Rancho, Sunset, Mendenhall, Livermore High and Del Valle. The Silver went to East, Lawrence and Vineyard.

To receive a Gold award the schools had to demonstrate 70% fidelity of Tier I practices, 70% fidelity of Tier II practices, submit an academic or behavior Tier II intervention with adequate progress monitoring, and a response to intervention. They also needed action planning at Tier I that focused on equity or mental health as it aligned with the program itself. They had to have action plans for Tier II that also aligned with the program, and a current amount of evidence being practiced and observed on their final walk through. Silver had to do very similar things. She continued by sharing that Silver needed 70% fidelity in Tier I, observations of evidence-based practices of their formal walk through and action planning in Tier I focused on equity and mental health. She is very excited, and shared that the District will continue the work with PBIS and mental health support for students and staff.

**16.0 ADJOURNMENT**

There being no further business before the Board, Acting President Kristie Wang adjourned the Meeting at 8:17 p.m.

Respectfully submitted,

\_\_\_\_\_

Board President

\_\_\_\_\_

Board Clerk

Approved and entered into the proceedings of this Board this 1st day of October, 2024.