

**LIVERMORE VALLEY JOINT UNIFIED SCHOOL DISTRICT
JOB DESCRIPTION**

TITLE: Social Worker

CLASSIFICATION: Certificated

REPORTS TO: Director of Student Services

BASIC FUNCTION:

Under the direction of the Director of Student Services, the Social Worker will provide direct and indirect social work services to students experiencing social, emotional, and/or behavioral challenges that impact their performance in school, and facilitate communication among school, home, and community providers.

REPRESENTATIVE DUTIES:

- Identify and address needs in a child's home, school, and community environment that may impact the child's adjustment, ability, and attendance in the educational setting.
- Consult with Coordination of Services Team (COST) to support effective triaging and tracking of interventions.
- Identify, mobilize, and coordinate school and community resources to enable students to engage and learn as effectively as possible in the educational setting.
- Develop and implement parent support groups and activities.
- Support access where appropriate to student leadership, restorative justice, extracurricular activities, after-school programming, and summer opportunities.
- Plan and conduct educational workshops and presentations.
- Attend and participate in department meetings and trainings.
- Provide support when responding to mental health challenges and crisis situations, including self-harm and threat assessments.
- Support implementation of systematic school intake and orientation processes aligned with best practices.
- Mentor interns who are also interested in the profession.
- Collaborate with school personnel, parents, guardians, community agencies, and/or

students to promote optimal learning outcomes for all students.

- Provide information/training to school site faculty and staff, individuals and community groups to foster understanding of social aspects of environmental, emotional and physical problems and methods to alleviate these problems.
- Provide assistance and guidance for schools as restorative practices are implemented.
- Work collaboratively with staff to provide intervention and support to students.
- Participate in Student Study Teams (SSTs) meetings to support student learning needs.
- Conduct meetings with parents or guardians in home and community settings for the purpose of assessing areas that interfere with students' capacity to receive and/or benefit from instruction.
- Support families in connecting with outside agencies and providers, such as group homes, community agencies, county probation departments, and the Department of Social Services.
- Implement individual, group, or system-level interventions that are evidence-based to promote positive social, emotional, behavioral, and independent functioning outcomes.
- Assist site and district-level personnel in supporting student attendance by managing truancy referrals that adhere to state and district policies and procedures for truancy.
- Prepare formal written reports that adhere to the district procedures for presenting evaluation and assessment data.
- Participate in multidisciplinary meetings to determine the instructional, social, emotional, and/or behavioral needs of students.
- Participate in professional development opportunities that are consistent with the goals of the District.
- Maintain confidentiality and student privacy.
- Adhere to ethical and legal standards and model behavior that is professional and responsible.
- Perform other duties related to the position as assigned.

SKILLS, KNOWLEDGE AND ABILITIES:

KNOWLEDGE of school social worker/counseling services to students, families, and outside agencies, including but not limited to individualized counseling, small group counseling, and family support and resource referral information as directed by supervisor. Understanding of

confidentiality and privacy. Relationship building and strengthening through mental health providers. Interventions to help address behavior and provide crisis intervention. Working knowledge of local, state, and federal laws related to serving migratory children, those experiencing homelessness, and other marginalized children. Deep understanding and strong implementation of Multi-Tiered System of Supports (MTSS) and Positive Behavior Interventions and Supports (PBIS).

ABILITY to create a detailed case management system that aligns with all state and federal laws and regulations. Communicate with a broad audience and facilitate meetings; interpret school programs for parents and students and provide case management and other interventions and services as possible. Advocate for policies, programs, and services that respect diversity, address individual needs, and support all students, families, and school personnel. Utilize various software programs to create, maintain, and generate various data and communication material. A bilingual candidate is preferred.

MINIMUM QUALIFICATIONS:

EXPERIENCE: 2-3 years of successful social work or counseling experience is desired. Experience working in a public school district is preferred.

EDUCATION: Master's Degree in Social Work and California Pupil Personnel Services Credential (PPS) authorizing service as a School Social Worker.

EQUIVALENCY: A combination of education, training, and/or job experience necessary to perform the essential functions of the job.

REQUIRED TESTING: Pre-employment Proficiency Test may be required.

LICENSURES: Valid California Driver's License.

CLEARANCES: Meet employment requirements as applicable with state, federal, and local laws, and Board Policy.

TERMS OF EMPLOYMENT:

- LEA Work Year Calendar for Counselors
- Benefits: Medical, Dental and Vision Benefits are provided by the District in accordance with the agreement between the Livermore Education Association and Livermore Valley Joint Unified School District

SALARY RANGE: Certificated Non-Management Salary Schedule

FLSA STATUS: Exempt

Work Environment: The usual and customary methods of performing the job's functions require the following physical demands: some lifting, carrying, pushing, and/or pulling, some stooping, kneeling, crouching, and/or crawling and significant fine finger dexterity. Generally, the job requires 70% sitting, 15% walking, and 15% standing. This job is performed in a generally clean and healthy environment.

Completion by Human Resources:

Board Approval Date –
<input checked="" type="checkbox"/> New Job Description/Reason: <input type="checkbox"/> Reclassification <input checked="" type="checkbox"/> Organization Needs
<input type="checkbox"/> Revised Job Description
<input type="checkbox"/> Revised Salary Placement:
Change Effective date: