



## MINUTES OF THE BOARD MEETING OF THE BOARD OF EDUCATION

August 6, 2024

Closed Session 6:00 PM / Board Meeting 7:00 PM

Education Center · 685 E. Jack London Blvd. · Livermore, CA · 94551

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**Board Members Present:** President Emily Prusso, Clerk Kristie Wang, Members Craig Bueno, Steven Drouin, and Yanira Guzmán, were present.

**Administrative Staff Present:** Kelly Manke, Assistant Superintendent; Doug D'Amour, Interim Assistant Superintendent; Michelle Dawson, Coordinator of Community Engagement; Geoff Warner, Chief Technology Officer; Tracie Christmas, Director of Student Services; Katie Crouse, Child Nutrition Services Director; Matt Hart, Director of Assessment and Accountability; Clark Conover, Principal of Granada High School; and, Dr. Torie F. Gibson, Superintendent.

**Student Board Member Representative Present:** Student Board Member Representatives will not report on their school activities, as the school year has not yet begun.

### 1.0 6:00 P.M. - CALL TO ORDER

The meeting was called to order by President Prusso.

### 2.0 6:00 P.M. ADJOURN TO CLOSED SESSION

The meeting was adjourned to Closed Session by President Prusso.

The Board adjourned to Closed Session to discuss items 2.1 through 2.4. Staff in attendance included: Torie F. Gibson, Superintendent; Doug D'Amour, Interim Assistant Superintendent; and Kelly Manke, Assistant Superintendent.

2.1 Public Employee Discipline/Dismissal/Release/Leave/Employment Pursuant to Government Code Section 54957

2.2 Conference with Labor Negotiator Pursuant to Government Code Section 54957.6 Employee Organizations: California School Employees Association (CSEA) - Kelly Manke; Livermore Education Association (LEA) – Kelly Manke; Service Employees International Union (SEIU) – Kelly Manke;

2.3 Anticipated Litigation, Conference with Legal Counsel – Significant exposure to litigation pursuant to Paragraph (2) or (3) of subdivision (d) of Section 54956.9: One Case

2.4 Existing Litigation, Conference with Legal Counsel - Pursuant to Paragraph (1) of subdivision (d) of Section 54956.9 (Gov Code 54954.5(c)): One Case

### **3.0 7:00 P.M. RECONVENE IN OPEN SESSION**

3.1 The meeting was reconvened to Open Session by President Emily Prusso with Clerk Kristie Wang, and Members Craig Bueno, Steven Drouin, and Yanira Guzmán in attendance.

3.2 The Pledge of Allegiance was led by Kelly Manke, Assistant Superintendent of Administrative Services.

3.3 Actions approved in Closed Session -

Board Member Craig Bueno announced that in Closed Session the Board approved a separation agreement and release with a certificated employee. The vote was unanimous.

3.4 The Board voted on the recommended expulsion - None

3.5 Meeting Procedures - President Prusso reviewed all meeting procedures, including instructions for 8.0 Communication from the Public.

### **4.0 CHANGES TO THE AGENDA**

4.1 The Superintendent will announce any changes to the agenda

Superintendent Gibson reported that there was one change to the agenda. Item No. 10.8, Measure J Bond Program Contract Amendment/Change Order Ratification was removed from the Agenda. The Bond department will report and update at a later meeting.

### **5.0 STUDENT BOARD MEMBERS REPORT**

5.1 Student Board Member Representatives will report on their school activities

Student Board Members did not report on their school activities, as the school year has not begun.

### **6.0 EMPLOYEE ASSOCIATION REPORTS**

6.1 Employee Associations will report on activities

No Employee Association reported during this meeting.

### **7.0 COMMUNICATION FROM THE PUBLIC**

A) Audience Communication

None

B) Correspondence

Board Clerk Kristie Wang announced that there was no Board Correspondence.

**8.0 INFORMATION / DISCUSSION ITEMS**

8.1 Naming of the Granada High School Stadium

Mr. Clark Conover, Principal of Granada High School, presented the Naming of the Granada High School Stadium, for information only.

Public Comments: None

8.2 Local Indicator Update

Mr. Matt Hart, Director of Assessment and Accountability, presented the Local Indicator Update, for information only.

Public Comments: None

**9.0 DISCUSSION / ACTION ITEMS**

9.1 Approval of Board Policy 5030 - Student Wellness

Ms. Katie Crouse, Child Nutrition Services Director, presented the Approval of Board Policy 5030 - Student Wellness, for Board approval.

Public Comments: None

**ORIGINAL - Motion**

Member **Craig Bueno** Moved, and Member **Steven Drouin** Seconded to approve the **ORIGINAL** motion to 'Approve Board Policy 5030- Student Wellness.' Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0 The motion **Carried** 5 - 0.

Emily Prusso	Yes
Kristie Wang	Yes
Craig Bueno	Yes
Steven Drouin	Yes
Yanira Guzmán	Yes

**10.0 CONSENT ITEMS - MOTIONS**

10.1 Accept the Service Employees International Union Local 1021's 2024-2025 Sunshine Letter

- 10.2 Approval of Employment of Personnel
- 10.3 Confirmation of Resignations/Retirements
- 10.4 Approval Houghton Mifflin Harcourt Contract for the Purchase of **Math 180**
- 10.5 Approval of the Purchase Order Summary Reports for June and July
- 10.6 Approval to Dispose of Obsolete Records
- 10.7 Approval of Gifts to District
- ~~\*10.8 Measure J Bond Program Contract Amendment/Change Order Ratification~~
- 10.9 Approval of the July 30, 2024 Board Meeting Minutes

\*Item No. 10.8 was removed from the Agenda.

Public Comments: None

**ORIGINAL - Motion**

Member **Steven Drouin** Moved, and Member **Yanira Guzmán** Seconded to approve the **ORIGINAL** motion to ‘Approve Consent Items - Motions No. 10.1 through 10.7 and 10.9.’ Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0 The motion **Carried** 5 - 0.

Emily Prusso	Yes
Kristie Wang	Yes
Craig Bueno	Yes
Steven Drouin	Yes
Yanira Guzmán	Yes

**11.0 CONSENT ITEMS - RESOLUTIONS**

11.1 Resolution No. 005-24/25, Authorizing the Sale of Surplus Equipment

Public Comments: None

**ORIGINAL - Motion**

Member **Steven Drouin** Moved, and Member **Yanira Guzmán** Seconded to approve the **ORIGINAL** motion to ‘Adopt, by roll call vote, Resolution No. 005-24/25, Authorizing the Sale of Surplus Equipment.’ Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0 The motion **Carried** 5 - 0.

Emily Prusso	Yes
Kristie Wang	Yes
Craig Bueno	Yes
Steven Drouin	Yes
Yanira Guzmán	Yes

**12.0 CONSENT ITEMS REMOVED FOR SEPARATE DISCUSSION/VOTE**

## 12.1 Consent items removed for separate discussion will be placed here and voted on separately

None

## **13.0 BOARD MEMBER REPORTS AND REQUESTS**

### 13.1 Board Members reported on their activities and/or made requests to staff.

Trustee Guzmán attending the Leadership Meeting. She said it was encouraging, and the reaffirmation that the District personnel are there to support sites was good to hear.

Trustee Wang also attended the Leadership Meeting. She attended at the beginning and the end, so she saw the beginning of the day fresh, and then at the end when they were exhausted but energized. She shared that there was a lot of discussion among the principals. She thanked Superintendent Gibson for all her hard work putting it together and facilitating the meeting.

Trustee Wang also mentioned that this past weekend she had an opportunity to see a really great production put on by some of alumni and current students. It was a play at the Bothwell Art Center. It was a musical written by one of our graduates and it was partly paid for by a grant from the City of Livermore. She loved the collaboration.

Trustee Bueno also attended the Leadership Meeting. He said it was nice to see Dr. Gibson come before everyone, watching site administrators collaborating and working together. He said it's an exciting time to kick off the year.

Trustee Bueno congratulated Aimee Thompson, Livermore Education Association President, for her new grandbaby.

Trustee Drouin shared that he has been to school sites, seeing teachers busily in their classrooms getting ready. It made him reflect on administrators and staff and facilities and teachers all working together to get schools ready for students. Teachers coming in when they are out of contract which he sees as a level of professionalism. They understand the needs of the students and know what they need to do, and are willing to do those things. Our students are going to have a fantastic first day.

President Prusso was gone all week camping, and missed the Leadership Meeting. She said as a parent and watching teachers and students in their community, there's lots of mixed emotions about going back to school. Some excitement and some not so excited. She is excited to get started. This will be her daughter's senior year, which is exciting and emotional.

## **14.0 SUPERINTENDENT'S REPORT**

### 14.1 The Superintendent reported on District activities

Superintendent Dr. Gibson began by saying that she has had a busy week. She gave a little bit of information in regards to a typical 45 Day Revise at this point in time. The COLA did increase from

0.76% in the January Governor's Budget Proposal, and was 1.07% in the May Revise. She shared that the adopted budget was built on the 1.07% from the May Revise. We haven't had any significant budget changes that would require us, per the County direction and the law in general, that would require us to do a 45 Day Revise, however, next steps will be the budget timeline, and will be presented at the First Interim Report in December. First Interim Report will include any carryover from prior years as well as expenditures through October 31, 2024. On a typical year we would do one. Doug is sitting two seats right now that are very large seats by himself, so we will cut him a break while we wait for our CBO to arrive. She will be here at our next Board meeting. We are excited to welcome her.

Dr. Gibson shared about the Leadership Day. She showed a slide that showed the Areas of Focus and Core Values for 2024-2025. Her goal is that it goes far and wide across our community both within our school system, as well as any external side.

There were about 60-70 people on the Leadership Team. They started the day with nuts and bolts. The basics, life is boring routine of giving information to them and then they kicked off around 9:30 am with everyone up on their feet. She doesn't think they sat again until about noon. Essentially there were 11 questions that were posed up on chart paper. The group was broken up into teams of about 4-5 people, and they were with that team during the entire process. During the first round, each team went to each chart which was to do a mind-dump of information. There were no right or wrong answers, it was just a point of contact for people to get out whatever it was that they felt. During the second round each individual was given 5-7 'quote end quote' dots. Those dots were marked so that they could then go to each chart and choose the top 5-7 which really resonated with them. From there, they just kept doing the rinse and repeat routine until they narrowed it down. There were a total of 11 chart papers with questions, and at the end had no more than 3 items. From there the group then individually and went around and decided what their top things that they felt resonated across every chart.

Dr. Gibson shared the final chart with the Areas of Focus and Core Values for 2024-2025. Staff have decided that there are four things that they are really going to focus on this year, one is being Student-Centered: everything we do, talk about, and focus on, anything and everything, we are going to ask ourselves, how does this support students and their needs? The second one is Mindset, and by that we mean growth-mindset / positive-mindset. How are we going to have the lens so that everything we do is in a positive sense, and we know that it's for the good of the organization? The next one is Collaboration. This is across sites, grade levels, and departments. Really sitting down and having time to collaborate and really learning from one another. The last one is about Systems. Do we need to improve our systems, create systems or adjust our systems at any time? She noted that we should work smarter not harder, and learn from each other. What one site is doing really well, we can learn from, and if it is something we can replicate then let's do that at another school site. Those are the Four Areas of Focus. She mentioned that we will talk about these often throughout the 2024-2025 school year. She went on to add that as we move forward into a Strategic Plan, we will have a larger team moving that will include Leadership, the Board, students voices, community members, parents and teachers and classified staff. This is just a very watered down version of that to get something with a common theme so we can have a common focus of discussion for the year.

In the afternoon they then had some conversations about Core Values. They defined a core value and then everyone sat with 3x5 cards silently writing down as many words that they could think of. The goal was for the team of 10-15 people to come up with 5-7 core value words that were important to

them. She noted that the best part was the intellectual debating that happened in the room. Suddenly everyone became very energized. There was clapping and cheering happening as if it were the Family Feud. There were some boos from the other side. It was very lively and great. Ultimately they landed on the three words in the middle that are: Integrity, Preserve and Inspire. Those will be the three Core Value words that we will lean on for the remainder of the school year. She said it was an exciting day and that it gives us something to focus on as a common vision, moving us forward.

In addition she had site visits to Lawrence, Granada, and Sunset. She met with the Marylin principal off site for all the reasons. If you have been there, you would know why.

She attended a Rotary evening social, which was fantastic, met additional community members and made great connections with those that we also do business with.

She spent a wonderful time meeting Chief Young at the Police Department. She toured that facility as well as met all his staff that really support our school district. It was great to learn about our School Resource Officers (SROs) and some of those functions. She really wanted to commend Chief Young. The Police Department fully funds our SROs, and she's never heard of that. She really commends him and his department for that.


Dr. Gibson was able to meet with the Interim Superintendent of Pleasanton as they are working to build those relationships within the valley, and the other Superintendents that she works with.

Dr. Gibson closed by sharing that it was a busy but great week!

### 15.0 ADJOURNMENT

There being no further business before the Board, President Emily Prusso adjourned the Meeting at 7:37 p.m.

Respectfully submitted,

  
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Board President

  
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Board Clerk

Approved and entered into the proceedings of this Board this 3rd day of September, 2024.